DEVELOPMENT OF BUDGET REQUEST FORM THE FISCAL YEAR 2018 OF THE FACULTY OF INDUSTRIAL TECHNOLOGY SUAN SUNANDHA RAJABHAT UNIVERSITY

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ABSTRACT

This research aims to study strategic adaptation of development of budget request form the fiscal year 2018 of the Faculty of Industrial Technology. Suan Sunandha Rajabhat University. The purpose of this study was to develop a budgeting proposal for the course. Faculty of Industrial Technology in order to meet the standards of quality assurance within the curriculum.

The population of this study is the academic staff. a total of 75 peoples were employed to collect data using questionnaires and statistics used for data analysis: percentage, mean, standard deviation.

The research result show

1. Most of the peoples are male, staff members, 53.33 percent and 35 technical supporters, accounting for 46.67 percent

2. The results of the research on Development of Budget Request Form Fiscal Year 2018 of the Faculty of Industrial Technology found satisfaction the benefits apply. The results of this study are as follows. at the same time, the mean scores were at the high level (X = 4.29, S.D. = 0.38).

3. Results of the problems and suggestions for developing budget request forms The Faculty of Industrial Technology. The problem is that the user does not know the category of expenditure, causing errors in the budget request form. Form users also lack understanding of the data.

Keywords: Development, Budgeting, Budget money, Budget form.

INTRODUCTION

The Ministry of Education has announced the Ministry of Education on the National Higher Education Qualifications Framework on July 2, 2009 and the Higher Education Commission has announced guidelines for compliance with the National Higher Education Qualifications Framework on July 16, 2009 in order to provide educational management. Higher education is in accordance with higher education standards and for the quality assurance of graduates. Improving budget management in accordance with the system and management methods Estimated that focuses on strategic performance. Supports educational quality assurance criteria at the curriculum level by allocating budgets to government agencies, state enterprises for maximum benefits and cost-effectiveness. Including delegating authority and responsibility to the operational. Unit to be able to manage the budget flexibly and highly in order to achieve the goals and achievement of the work as planned

Faculty of Industrial Technology Implemented according to the 2015 Budget Management Regulations in order to be consistent with the work-based estimation system based on the strategy and the National Education Act BE 2542 (1999) as amended (No. 2) BE. 2002 requires all educational institutions to have an internal quality assurance system The operation encountered problems in the preparation process. Requesting to set the budget of the course. Does not comply with the educational quality assurance criteria, the curriculum level in terms of skills necessary for learning in the 21st century.

Form the above problems, even if it is a problem in the internal work process but as a practitioner in the planning and quality assurance of the Faculty of Industrial Technology, see the operational problems If not corrected or improved may affect the operation of the organization in the future. Therefore, the budget form of the Faculty of Industrial Technology in order to respond the educational quality assurance criteria within the curriculum level.

However, if the study involves appropriate guidelines, appropriate guidelines for developing a budget request form Fiscal Year 2018 of the Faculty of Industrial Technology Program Suan Sunandha Rajabhat University There should be a form with explanations for relevant users to follow. With correctness according to

the regulations, reducing the difficulty and slowness caused by the unpredictability of the practitioner Which is consistent with the research results that have been studied Regarding education, financial system development In the Faculty of Arts and Architecture Rajamangala University of Technology Lanna Chiang Mai found that the work manual should be prepared regarding laws, regulations and regulations. [1]

LITERATURE REVIEW

This research The researcher has studied the relevant research which has similar scope of work. and similar work as follows

[2] provides the meaning of budget management, which means estimating income and expenses. In line with [1],[3],[4],[5] Guidelines for developing financial systems and to know the needs of personnel Financial practitioners who will develop the system to be more efficient by studying the guidelines for developing the financial system, personnel development and workers Financial system management Implementation for accuracy and transparency.

From the research, it can be concluded that Financial system development Analysis of development guidelines Financial system to know the needs of personnel and financial workers who are likely to develop the system to have rights Implementation for accuracy, transparency, cost-effectiveness and quick implementation Keep up with the decision. The above research suggested that Should be prepared Work manual on financial regulations and regulations [6],[7] ,[8] ,[9] ,[10]

OBJECTIVES

To developing a budget request form fiscal year 2018 of the Faculty of Industrial Technology Program, Suan Sunandha Rajabhat University in order to meet the educational quality assurance criteria within the curriculum level.

METHODOLOGY

This research The researcher conducted the following steps: population determination and sample group make tools for research data collection Data preparation and data analysis [11]

Research Methodology

This research is a qualitative research, which is a one-shot measure. (Questionnaire) is a tool for data collection. The research methodology consists of 75 people in the Faculty of Industrial Technology. The ample size is determined by Krejcie and Morgan's table. [12]

Population and sample group

The sample group used in this research was 75 personnel of the Faculty of Industrial Technology.

Research Tools

This research The researcher used a questionnaire. (Questionnaire) to be used as a tool to collect data which is divided into 3 parts as follows

Part 1 is a questionnaire about demographic characteristics. Questions about demographic characteristics

Part 2 is a questionnaire about the development of a budget request form Fiscal Year 2018 of the Faculty of Industrial Technology Program Which has characteristics as a rating scale questionnaire with 5 levels [13]

Part 3 is a questionnaire about problems and suggestions for the development of a budget request form. Is an open-ended question that allows the respondents to freely express their opinions.

Research Framework

The study of theories, concepts and related research. The researcher has taken personal factors. The two factors were independent variables. And Development of Budget Request Form The fiscal year 2018 of the Faculty of Industrial Technology, Suan Sunandha Rajabhat University to the variable. The concept is as follows.

The research conceptual framework is shown in Fig. 1.

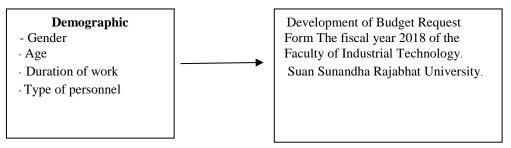| Independent Variables	Dependent Variables
Demographic - Gender - Age - Duration of work - Type of personnel	Development of Budget Request Form The fiscal year 2018 of the Faculty of Industrial Technology. Suan Sunandha Rajabhat University.

Fig. 1 Research Conceptual Framework

Analyze the data using the following statistical methods.

1) Use the frequency distribution table to find the frequency, find the percentage, find the mean and standard deviation.

2) Analyze the level of opinions about problems and suggestions for developing budget request forms [13]

RESULTS

In presenting the results of data analysis and translation of the data analysis results of this research The researcher analyzed and presented in the form of an explanation table. By sorting the topics into Analysis of descriptive data as follows

1. Demographic characteristics

Most of the peoples are male, staff members, 53.33 percent and 35 technical supporters, accounting for 46.67 percent

2. Development of the budget request form for the curriculum Faculty of Industrial Technology

Table 1
Results Of Users' Satisfaction Assessment, Curriculum Budget Request Form

Questions of the satisfaction assessment form	Mean	Sd.
The content of the form	**4.26**	**0.36**
1. Form for purifying and accurate purposes	4.31	0.48
2. Easy to understand form, not complicated And agility	4.19	0.54
3. Form, description, cost details, complete, correct	4.31	0.48
4. The form of Jane's step in explaining, explaining and recommending steps in filling out a budget request	4.25	0.45
Benefits	**4.45**	**0.42**
1. You can use the form for budgeting.	4.56	0.51
2. Forms can help reduce errors in the preparation of requests.	4.31	0.48
3. Form to help build the morning mind in making requests	4.50	0.52
4. Forms help facilitate the preparation of requests	4.44	0.51
Form	4.16	0.47
1. Convenient format for use	4.13	0.50
2. The compilation of the morning content is easy	4.19	0.54

The results of the research on Development of Budget Request Form Fiscal Year 2018 of the Faculty of Industrial Technology found satisfaction the benefits apply. The results of this study are as follows. at the same time, the mean scores were at the high level (X = 4.29, S.D. = 0.38).

3. Problems and suggestions for developing budget request forms Results of the problems and suggestions for developing budget request forms The Faculty of Industrial Technology. The problem is that the user does not know the category of expenditure, causing errors in the budget request form. Form users also lack understanding of the data.

Preparation of the budget request for the course Faculty of Industrial Technology Can create a budget request more efficiently The problem that can be solved is the form to create a budget request. More fast And satisfaction assessment results Can summarize the satisfaction level at the "very" level ($\bar{x}$ = 4.29, S.D. = 0.38) which is consistent with the concept of [3] guidelines for creating a work manual Which is in the form of documents or books so that those who are going to be able to fulfill the objectives Targeted at Documents or books that can be manually

Appropriate guidelines for developing a budget request should include a form with explanations for relevant users to follow. With correctness according to the regulations, reducing the difficulty and slowness caused by the unpredictability of the practitioner Which corresponds to [1] that has studied research on education, financial system development Found that the work manual should be prepared regarding laws, regulations and regulations as well

DISCLUSION

The results of the study. Development of Budget Request Form The fiscal year 2016 of the Faculty of Industrial Technology that can be discussed.

There are important issues to be discussed. The results of the research are as follows. Preparation of the budget request for the course Faculty of Industrial Technology Can create a budget request more efficiently The problem that can be solved is the form to create a budget request. More fast and satisfaction assessment results Can summarize the satisfaction level at "Very" ($\bar{x}$ = 4.29, S.D. = 0.38) which is consistent with the concept of [5] Guidelines for creating a work manual Which is in the form of documents or books so that those who are going to be able to fulfill the objectives Targeted at Documents or books that can be manually.

Appropriate guidelines for developing a budget request should include a form with explanations for relevant users to follow. With correctness according to the regulations, reducing the difficulty and slowness caused by the malfunction of the practitioner Which is consistent with the results of the study found that the work manual should be prepared regarding laws, regulations and regulations as well.[1]

CONCLUSION AND FUTURE WORK

When starting this research, trying to achieve the objective to developing a budget request form fiscal year 2018 of the Faculty of Industrial Technology Program, Suan Sunandha Rajabhat University in order to meet the educational quality assurance criteria within the curriculum level. However, achieving the above research objectives does not deny problems that affect the accuracy of the problems listed earlier in this article. There may be other types of tools that can solve the problem correctly.

Based on the study of the appropriate guidelines for developing a budget request should include a form with explanations for relevant users to follow. With correctness according to the regulations, reducing the difficulty and slowness caused by the unpredictability of the practitioner Which corresponds to [1] found that the work manual should be prepared regarding laws, regulations and regulations as well in addition, there are suggestions as follows. Form development with a manual should be created in the form of an information graphic which will lead to quick operation. And more efficient. There should be a dual assessment form in the system to develop into the PDCA process and should develop to the best practice.

Suggestions for the next research in this study, from this research The researcher has additional suggestions. Should study other factors in addition to the variables that this research has studied.

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